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Virginia Commonwealth University  
Rehabilitation Research and Training Center on Workplace  
Supports and Job Retention  
1314 West Main Street  
Richmond, VA 23284-2011

## REGISTRATION INFORMATION

Please fill out all information requested below. Checks should be made payable to Virginia Commonwealth University. If you are paying by credit card, your signature authorizes VCU to charge your credit card the amount indicated to participate in these webcourses

**Webcourse Cost:**  
\$250.00 per individual per course

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
Phone #: \_\_\_\_\_

**Method of Payment:**  Check (payable to VCU)  
 Purchase Order  
(P.O. #: \_\_\_\_\_)  
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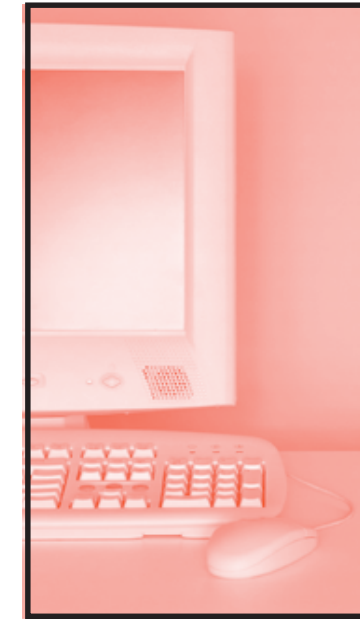
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Please mail or fax completed form along with payment to: **VCU-RRTC**  
P.O. Box 842011 -- Richmond, VA 23284-2011

If you have questions regarding payment for these webcourses, please contact: **Roberta Martin**  
(804) 827-0749 -- [rsmartin@vcu.edu](mailto:rsmartin@vcu.edu)

**Region III RCEP Projects: Contact VCU Staff  
for Special Registration Information**



## Supported Employment Web-Based Certificate Series

September 18, 2006 - December 18, 2006

## Supported Competitive Employment for Individuals with Mental Illness

September 18, 2006 - December 18, 2006



# Upcoming Webcourses

T-TAP is funded by the Department of Labor (DOL), Office of Disability Employment Policy (ODEP) cooperative agreement # E 9-4-2-01217. This activity is also partially funded by the Rehabilitation Continuing Education Program from The Rehabilitation Services Administration (RSA), U.S. Dept. of Education cooperative agreement #H264B050007. The contents of this product do not necessarily represent the interpretations or opinions of DOL. Virginia Commonwealth University, is an equal opportunity/affirmative action institution providing access to education and employment without regard to age, race, color, national origin, gender, religion, sexual orientation, veteran's status, political affiliation, or disability. If special accommodations or language translation are needed contact Katherine Inge at: [kinge@atlas.vcu.edu](mailto:kinge@atlas.vcu.edu) or Voice 804-828-1851 | TTY 804-828 - 2494.

T-TAP Training & Technical Assistance for Providers

VCU Region III CRP-RCEP



Virginia Commonwealth University  
Rehabilitation Research and Training Center on  
Workplace Supports and Job Retention

## Overview Information

Participants can earn 3.5 CEUs or 35 CRCs upon course completion! A certificate of completion will be issued to all participants who complete all course assignments. Please note that these online offerings are intensive, and we do not recommend taking more than one of these courses during the same time period. **Cost: \$250 per individual per course.**

ALL instruction is web based. The lectures are in audio format and you MUST have the technical requirements for the course listed in this flyer to benefit from the series. Both courses consist of six sessions. All participants will be assigned to discussion groups. These groups will be asked to correspond with each other to discuss the session assignments. In addition, participants will have the opportunity to post comments on the course bulletin boards and ask questions of nationally known experts in supported employment and customized employment.

There are six lessons in each course. Please note that the information for a specific lesson will be available by 9:00 am E.T. on the first date listed for any given lesson and remain available for two weeks. Each lesson will consist of audio lectures, a discussion question, and a quiz or homework assignment. Participants must finish the assignments for all lessons within the specified time frame in order to receive a certificate of completion from Virginia Commonwealth University.

**Technical Requirements:** You will be able to log on to the course at any time of the day and access the audio lectures, but you will need a program called RealOne Player installed on your computer. Many new computers have this already but if not, this is a free program that you can download from the Internet. Each person MUST have an individual e-mail account, or we cannot accept your registration. If the individual does not already have an account, a free one can be set up through <http://www.hotmail.com>. We send updates on the course activities and feedback on course activities through e-mail contact. Participants must be able to receive and send messages in order to benefit from this online experience. We cannot correspond with participants through an e-mail address that is assigned to another person.

## Supported Employment Web-Based Certificate Series

September 18, 2006 -- December 18, 2006

This online course provides an overview of supported employment and how to facilitate competitive jobs for individuals with disabilities. The course also provides access to nationally known trainers within the convenience of your home. There will be six lessons that will be posted every two weeks. Participants can access this information at any time of day to complete the assignments. Approximately 6-8 hours should be allowed per lesson for course completion. Interaction is encouraged via discussion groups, e-mail, and individualized conversations with course instructors. Sessions will include information on these important employment strategies:

- assistive technology evaluation and application,
- developing business partnerships,
- career development,
- compensatory strategies,
- customer choice,
- instruction in the workplace,
- marketing and job development,
- job restructuring,
- person-centered planning,
- positive behavior supports,
- self-employment,
- social security work incentives, and
- workplace / coworker supports.

### Learning Objectives:

After taking this certificate series, participants will be able to:

- discuss the federal policy and historical overview of supported employment.
- define the components of a customer profile to include situational assessments, community assessments, vocational evaluations, and functional resumes.
- illustrate an understanding of job development for career paths by developing a job search plan for a potential supported employment customer.
- match a customer's strengths with the prospective employer's business needs.
- discuss the various job-site training strategies (e.g., natural cues, workplace supports, compensatory strategies, instructional strategies, assistive technology) and their applications.
- define the features of a high quality long-term support plan.
- describe the various alternative funding sources for supported employment.

### Sample Course Lectures:

- **Quality Indicators of Supported Employment** -- Dr. Paul Wehman
- **Marketing and Job Development** -- Howard Green & Pam Targett
- **Job Development in Rural Communities** -- Cary Griffin
- **Job Restructuring** -- Connie Ferrell
- **Self-determination** -- Dr. Michael Wehmeyer
- **Compensatory Strategies** -- Dr. Katherine Inge
- **Social Security Work Incentives** -- Jennifer McDonough

- Session 1:** Federal Policy and Historical Perspective
- Session 2:** Customer Profile and Employment Selection
- Session 3:** Organizational Marketing and Job Development
- Session 4:** Job-Site Training
- Session 5:** Long-Term Support
- Session 6:** Funding

## Supported Competitive Employment for Individuals with Mental Illness

September 18, 2006 -- December 18, 2006

This online course provides an extensive overview of supported competitive employment for individuals with mental illness. There will be six lessons posted every two weeks. Sessions will include information on these important topics:

- evidence-based practice and research base,
- career development,
- customer choice,
- cultural competency,
- marketing and job development,
- developing business partnerships,
- interagency collaboration,
- self-employment,
- workplace supports / computer supports,
- social security work incentives, and
- funding

**Lesson 1:** ■ Overview and Research Base of Supported Employment

■ Evidence Based Practice Research

**Lesson 2:** ■ Building Relationships with Business

■ Marketing

**Lesson 3:** ■ Establishing a Career Direction

- Formal and Informal Assessment Strategies
- Customer Involvement in the Career Identification Process
- Pre-employment Process (e.g. interviews, disclosure, etc.)
- Self-employment Options

**Lesson 4:** ■ Customer Involvement in the Job Development Process

- Self-employment Options

**Lesson 5:** ■ Employment Support

- Compensatory Strategies
- Natural Supports and Building Coworker Relationships

**Lesson 6:** ■ Benefits Counseling and Other Special Topics

- Ticket to Work and Outcome Based Funding
- SSI and SSDI

### Sample Course Lectures:

- **Supported Employment** -- Dr. Robert Drake & Dr. Paul Wehman
- **The Supported Employment Fidelity Scale** -- Dr. Gary Bond
- **The Employment Intervention Demonstration Program** -- Dr. Judith Cook
- **Marketing & Job Development** Pam Targett & Dr. Amy Armstrong
- **Workplace Supports & Compensatory Strategies** -- Dr. Laurie Ford
- **Funding** -- Grant Revell & Dan O'Brien
- **Social Security Work Incentives** Jennifer McDonough
- **Cultural Competency** -- Dr. Ernest Quimby

Andrew Croot is the technical support faculty and can be reached by e-mail or by phone:

[agcroot@vcu.edu](mailto:agcroot@vcu.edu)  
804-828-8378

Register online and use your Credit Card over our secure server.

<http://www.worksupport.com/registration/webcourse/index.cfm>

If you have content questions, please contact Dr. Katherine Inge who is the lead instructor for the courses:

[kinge@vcu.edu](mailto:kinge@vcu.edu)  
804-828-5956